

Company Profile



USSL

Company Name:

ULTIMATE SERVICE & SOLUTIONS LIMITED

Office Address:

Azhar Comfort Complex, Level : 09
130/A, Progoti Sharani, Middle Badda
Dhaka.

Web: www.ultimateservice.com.bd

Contact person: Dany Barua

Contact Number: 01850055558

Email: info@ultimateservice.com.bd

1. Background

a. Company History

Ultimate Service & Solutions Limited (USSL) was founded as a private limited company in 2022. USSL has been set up as a consultant, service provider, interior design and IT support services. Our shareholders have served individually in private sector and MNC sector but now we are united and committed to provide best services with our experience. USSL is performing its full-fledged operations in Bangladesh.

b. What we do

Recent year Bangladesh economy and GDP has been grown up extremely. New foreign investment and local investment are being established day by day. Bangladesh Govt. will encourage to private sector to invest in Bangladesh. We have certified best public accountant, lawyer, designer, IT specialist to provide best service to our client.

2. Mission & Vision

a. Mission

Deliver only the best quality service to every client;
Provide useful and relevant advices regarding business problems;
Build good relationships along with network with all stakeholders; (Clients, Government intuitions and other financial firms);
Continue to increase resources regarding taxation, vat, accounting, HR service, IT service knowledge as well as other financial knowledge.

b. Vision

To be a trusted professionally in the field of Tax, VAT, Accounting, Payroll, HR, IT support who wants to comply the all rules bringing benefit to both client and country.

3. Our Services

➤ HR SERVICE

USSL aims to become a one stop service provider of HR services to our clients. We are doing this by providing customized solutions to meet their requirements. Successful organizations know that having talented and competent employees is a powerful uncontested source gaining competitive advantage. Our wide ranges of services are ensuring that our clients will enter into expert HR solutions which will suit with their unique requirements.

Our service offering are divided into three (3) categories:

- a) Human Resources Outsourcing Services
- b) Recruitment Process Outsourcing (On-Demand, Project based and Temporary Staffing Solutions)
- c) HR consulting

➤ PAYROLL OUTSOURCED SERVICE

USSL provides Full End to End Payroll Functions as per below.

- Payroll records management;
- Monthly payroll processing;
- Assist with registering employees for Income Tax;
- Leave Management;
- GL reports (if required by the client)-Accounting system interface;
- Submission of Payroll Reports;
- 108, 108A Return submission;
- Third party schedules (e.g. provident fund, Unions, Medical Aids etc.);
- Pay slip printing and distribution. We have expertise working on both simple to more complex payroll systems ranging from weekly, biweekly and monthly period cycles. We assess our client's requirements and utilize payroll systems that best suit their individual needs.

➤ IT SERVICE

USSL provides the below IT services

- Website development, Digital/ SEO marketing
- Facebook bosting services, advertisement services
- Apps development (android, IOS)

- Domain purchase, email supporting, remote support
- QuickBooks online support, MS Dynamic 365

➤ **PROCUREMENT & OUTSOURCING SUPPORT**

We are also supporting door to door any kind of procurement support through our specialized team. Here is given some services list which we can give our customer.

- Printing support (Like ID card, Dairy, Calendar etc.)
- Any kind of purchase (like stationary items, special items/materials etc.)
- Constructions materials
- Any kind of Logistics support

➤ **INTERIOR DESIGN AND SERVICES**

Our specialized are also ready to support for interior design and services in anywhere in Bangladesh. Our services

- Residence
- Office
- Hotel
- Restaurant
- Showroom

➤ **TAX, VAT & ACCOUNTING SERVICE**

Our objectives are to ensure your company's declaration payment of monthly tax return, VAT return along with reporting to Govt. authorities. USSL provides time to time TAX, VAT & Accounting Services which are given below.

- Annual tax return submission;
- Half yearly withholding tax return submission;
- Bond Audit Support Services
- Monthly TDS & VDS compliance;
- Monthly VAT return submission;
- Yearly financial statement preparation;
- Yearly tax documentation and documentation for audit preparation;
- FDI report submission to bank in case of Foreign Direct Investment;
- Preparation all vat document;
- Yearly schedule X submission to RJSC.

➤ **LICENSING, BUSINESS SET UP & OTHER SERVICE**

We also offer our clients a variety of services like company licensing, new business set up, interior office design etc.

- Company registration process;
- All business licenses like ETIN, VAT, Trade License, BIDA, IRC, ERC, Fire, etc.
- Work permit, Security clearance, environment, factory license etc.
- Office interior & exterior design, drawing, consultancy and decoration;
- Logistics support like any types of vehicle rental;
- IT Enabled service;
- IT support system;
- IT support staff;
- Any types of service.

Thank you
Our Clients



Sanyo Engineering and Construction Inc.
Bangladesh Branch.

KEIYO KOGYO BANGLADESH LIMITED

ZAMEEN DEVELOPMENTS LTD.





Delegation of the European Union to Bangladesh